



CREDIT NOTIFICATION AND AUTHORIZATION

In connection with your application for employment, _____ has requested
(REQUESTING COMPANY)

that Sierra HR Partners obtain your Consumer Credit Report. Sierra HR Partners will obtain your Consumer Credit Report from Employment Screening Associates. You may receive a copy of your credit report free of charge. Check the "yes" box below and a copy of your Credit Report will be mailed directly to you.

This report has been requested because your duties would include one or more of the following:

- | | |
|--|---|
| <input type="checkbox"/> A managerial position (exempt level). | <input type="checkbox"/> A position that requires the individual to be named signatory on company bank or credit card accounts. |
| <input type="checkbox"/> A position in the State Department of Justice. | <input type="checkbox"/> A position that is authorized to transfer money on behalf of the employer. |
| <input type="checkbox"/> A sworn peace officer or other law enforcement position. | <input type="checkbox"/> A position that is authorized to enter into financial contracts on behalf of the employer. |
| <input type="checkbox"/> A position for which the law requires that a consumer credit report be obtained. | <input type="checkbox"/> A position that involves access to confidential, proprietary or trade secret information. |
| <input type="checkbox"/> A position that involves regular access to bank or credit card account information, social security number, or date of birth for any person (except for routine credit card solicitations or applications). | <input type="checkbox"/> A position that involves regular access to cash totaling \$10,000 or more during a workday. |

☐ **Yes, I want a copy of my credit report.**

I have read and understand the above notice.

(Please print clearly)

Name: _____
First Middle Last

Address: _____
Number Street Apt. #

City State ZIP Code

Phone: (_____) _____

Date of Birth: _____ Social Security Number: _____ - _____ - _____

Driver License Information: _____
Number State

Applicant's Signature

Date

Note to consumer: The Fair Credit Reporting Act ("FCRA") is designed to promote accuracy, fairness and privacy of information in the files of every "consumer reporting agency" (CRA). The FCRA gives you specific rights in dealing with CRAs. You can find complete text of the FCRA, 15 U.S.C. 1681 et seq., at the Federal Trade Commission's website (<http://www.ftc.gov>) or by contacting the FTC in Washington, DC at (202) 326-3761.